

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
July 24, 2007**

CALL TO ORDER:

Karen Quinn, Chairman called the meeting to order at 5:35 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman, Diane Walsh, Treasurer, Dean Voyer, Denise Blais and Wil Postle, Trustees were present. Also in attendance was Becky Boragine.

APPROVAL OF MINUTES:

The Minutes of the June 26, 2007, meeting were reviewed. A motion to accept the Minutes was made by Dean Voyer and seconded by Diane Walsh. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine informed the Board that the summer programs are going well. Ms. Boragine attended a Safety Committee Meeting at the Town Hall and a meeting for the Ocean State Libraries Board.

Town Administrator, T. Joseph Almond, questioned Ms. Boragine's and Ms. Dexter's raises. They were unaware that the Board had the

authority to decide on their raises. They were sent a copy of the By-Laws that states that the Board has the authority to decide on pay and signed payroll change forms signed by Karen Quinn. The Town still would like Karen Quinn to contact them about this issue. She will email the Personnel Director Joanne McManus.

Ms. Boragine also received an email from the Town Finance Director, John Ward. They were unaware that the Library had a checking account. They requested statements for the auditors to review.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances:

- Champlin account - \$5,446.96
- Trustees account - \$38,039.80
- Checking account - \$1,250.42
- Certificate of Deposit - \$51,843.19
- Catie Kurowski Fund - \$2,685.34
- Fines - \$3,783.88

Diane informed the Board that the Catie Kurowski account is up for renewal. The Board unanimously approved to deposit monies donated to the Fund into the account and renew for another 9 months.

To have Dean's name put on the Checking account, a letter will be sent by Ms. Boragine to former Trustee Kristine Donabedian for signature. This will take Kristine off the account. Dean will have to visit the bank and sign papers to be put on the account.

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Denise Blais and seconded by Dean Voyer. The motion was approved unanimously.

UNFINISHED BUSINESS:

The Board discussed the Building Consultant possibilities. Ms. Boragine spoke with Cheryl Abouelaziz in Tiverton about Cupolo Consulting. After interviewing four firms, Tiverton decided to contract this consulting firm. Elizabeth Mainiero was the consultant and Cheryl found her very easy to work with. Ms. Boragine also spoke with Carol Brouwer of North Smithfield. They used Nolan Lushington of Lushington Associates. She was impressed with his credentials and was very happy with his work.

Ms. Boragine has heard that the Senior Center may be looking at the Library's lot or the lot next to it to relocate. A combined Library/Senior Center may be an option.

With much discussion, the Board accepted a motion by Denise Blais and seconded by Wil Postle to have Ms. Boragine contact Elizabeth

Mainiero of Cupolo Consulting for an interview. The motion was approved unanimously.

NEW BUSINESS:

Ms. Boragine informed the Board of needed storage space for unused Library items. She will contact the Town for their input then she will research other storage alternatives. Denise Blais suggested she look into the “POD” system. The Board also discussed the idea of donating the items. They feel it would be cheaper to donate the items then store them for future use. The items that are to be stored are very old and would soon need to be replaced.

ADJOURNMENT:

There being no further business, a motion was made by Dean Voyer seconded by Wil Postle to adjourn the meeting at 6:20 PM. The motion was approved unanimously.

Respectfully submitted,

Caitlyn P. Tucker

Board Secretary